



Ryecroft C.E. Middle School

Windsor Park C.E. Middle School

## Site Technician

**Location:** Ryecroft CE Middle School ST14 5PB & Windsor Park CE Middle School ST14 7JX

**Start date:** AS SOON AS POSSIBLE

**Contract:** Permanent, Whole Year – 37 hours per week. Reduced hours will be considered

**Salary:** Grade 3: SCP4 - £25,185 per annum

We are seeking to appoint an enthusiastic, conscientious and self-motivated person, to support the effective operation of the school. Reporting directly to the Site Supervisor, the ideal candidate will have experience of working in a maintenance environment, a good standard of practical knowledge and working knowledge of health and safety codes of practice/legislation.

### About You

- You will play a key role in maintaining our sites and ensuring a welcoming and safe environment for our school communities.
- You will be hard working, enthusiastic and flexible with high standards and a 'can do' attitude.
- The successful candidate will be a team worker with the ability to work independently as directed by the Site Supervisor or other senior staff and act on your own initiative, dealing with any unexpected problems that arise.
- You will thrive on keeping busy, providing effective caretaking and housekeeping support to the schools to include site maintenance, site security and the general appearance of the buildings and grounds.
- You will possess the necessary skills to carry out non-specialist building maintenance work e.g. plumbing, carpentry, decorating etc., where such work is agreed as being within the reasonable capacity of normal handyperson/DIY Skills.
- You will have an excellent working knowledge of relevant Health and Safety legislation along with practical experience of ensuring compliance.
- A clean driving licence is advantageous as there will be travel between our sites

Informal conversations and visits are encouraged and can be arranged by contacting Tracey Evans, School Business Manager at [t.evans@i2e.org.uk](mailto:t.evans@i2e.org.uk)

**Closing date:** Tuesday 21<sup>st</sup> October 2025 –12.00 noon. References will be requested at this stage

**Interviews:** Friday 24<sup>th</sup> October 2025

**Candidates who are shortlisted will be informed by telephone or email, if possible.**

An Application Form, Job Description and Person Specification can be found below.

**Applications should be submitted with a covering letter by email to:** [t.evans@i2e.org.uk](mailto:t.evans@i2e.org.uk)

CV's alone will not be accepted

*The Trust is an equal opportunities employer committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment. This position is subject to a criminal records check from the Disclosure and Barring Service (formerly CRB) which will require you to disclose details of all unspent and unfiltered spent reprimands, formal warnings, cautions and convictions in your application form. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website: <https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>*

*Please note if you are shortlisted, an online search may be carried out before interview which may identify any incidents or issues that have happened, and are publicly available online, which may indicate that you are unsuitable to work with children and that we might want to explore with you at interview. Our Safeguarding Policy is available on our website, and we encourage applicants to review it before applying*