Provider Access Legislation (Careers)

Outlines how the school meets its statutory duty to provide pupils with access to education, training, apprenticeship and vocational providers

Document History

Version	Version Date	Author	Summary of Changes
V1.1	01/03/22	A Hughes	Provider Access Statement
V1.2	22/01/25	A Hughes	Provider Access Legislation (PAL)

This policy was approved as follows:			
Approver:	**A Grattage**	**Date:**	**January 2026**
Owner:	A Hughes	**Version:**	
LAC adoption date:	January 2026	**Review frequency:**	Annually
Status:		**Next review date:**	January 2027

This policy applies to all School Academy staff, pupils and parents. [delete as appropriate]

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of sharing information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

• *To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;*

• *To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;*

• *To understand how to make applications for the full range of academic and technical courses.*

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9).

Provider encounters will take place during the main school hours and time will be allocated to the provider enabling them to:

• share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.

• explain what career routes those options could lead to.

• provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider).

• answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it Meaningful checklist. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Management of provider access requests-Procedure
A provider wishing to request access should contact the school careers lead Alun Hughes via email: A.Hughes@i2e.org.uk

Opportunities for access
A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils or their parents or carers: See curriculum mapping.
Please speak to our Careers Lead to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting room(s) available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. The Careers Lead will discuss and agree these details in advance of the visit. Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils. Providers are welcome to leave a copy of their prospectus or other relevant course literature in the school library, which is available to all students at lunch times.

Complaints

Please raise any complaint(s) concerning provider access following the school complaints procedure or directly with the Careers and Enterprise Company via provideraccess@careersandenterprise.co.uk

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Approved and signed on behalf of the Governing Body Date