

Tuesday 4th November 2025

Dear Parent/Carer

KS3 Visit to France – March 2026

Passports

Due to border control regulations, pupils going on the French visit will need to travel on their own passport. Passports will be looked after by a member of staff for the duration of the visit and only given to the children when needed for boarding.

If your child does not have a passport, or the passport that they have is not valid for **3 months** after March 2026, please make an application for one as soon as possible.

GHIC and EHIC card

Each child will also need an individual UK Global Health Insurance Card (**UK GHIC**). This card would be required in the event of your child needing medical treatment during their stay in France. An existing EHIC will remain valid until the expiry date on the card. You can apply for a new card up to 6 months before the current card expires. The card will need to be valid for the entire visit.

A UK GHIC and UK EHIC are free of charge. Beware of unofficial websites, they may charge you a fee to apply. Application should be made via the dedicated website <https://services.nhsbsa.nhs.uk/cra/start>

We do not need to gather the passports or GHIC/EHIC cards in until closer to our departure, however, we will require you to provide us with a **photocopy of the photo page of your child's passport** and of the **GHIC/EHIC card by no later than Friday 12th December 2025**. This should provide ample time to obtain the necessary travel documents. If you do not have access to a printer or photocopier, we are more than happy to offer this service.

We will hold a parents' information evening in the Spring term to discuss travel, accommodation, and planned visits. This is also a chance to address any questions.

Can we kindly request that all payments are kept up to date and should you have any queries please do not hesitate to contact us.

Yours sincerely,



Mrs V Twynham
Lead for French / Visit Lead