

Friday 6th March 2026

Dear Parents/Carers

Year 8 Parents' Consultation Afternoon with Mrs Cooke

I am writing to inform you of an alternative opportunity to meet with Mrs Cooke to discuss your child's progress.

As Mrs Cooke is unfortunately unable to attend the Year 8 Parents' Consultation Afternoon on Monday, we recognise that many parents wish to speak with her directly about the progress their child is making. To ensure this opportunity remains available, Mrs Cooke will be offering an additional consultation session on **Thursday 12th March 2026** between **3:30pm and 5:30pm**.

Both Mr Hall and Ms Holmes will be available on Monday 9th March to discuss your child's progress in Science. Mrs Cooke will also forward relevant information to these members of staff regarding her Science lessons.

To allow sufficient time for all parents/carers to be able to see Mrs Cooke regarding Maths on Thursday 12th March, I must advise that appointments will be kept to a strict maximum of 5 minutes and can be booked via the Arbor App/Portal, under Guardian Consultations.

Bookings will be live on Arbor for **Mrs Cooke's Maths 8B lessons** from 6:00pm today, **Friday 6th March 2026**.

The booking window for all subjects with Mrs Cooke will close at 9:00am on **Thursday 12th March 2026**.

If no times are showing, or you are unable to book an appointment with Mrs Cooke, please email office@rms.i2e.org.uk.

If you need to bring your child to the Parents' Consultation Evening, please keep them with you at all times.

Thank you for your understanding and continued support.

Yours sincerely,



Mrs A Grattage
Executive Headteacher